

1. Log onto your county's Play Cricket website as a Main Administrator
2. Hover over Day to Day from the left hand side menu then click on Member Database under the Members heading
3. Enter the players surname in the Search For box then from the list of player(s) displayed click on Edit Roles for the required player (Screen Shot 1)
4. This will open a page headed 'Roles for the *Player's Name*'. (Screen Shot 2)
5. Click on the heading 'League Registered Players'
6. The next page will still be headed "Roles for Player Name" but with most of the players details shown (Screen Shot 3)
7. Enter any missing details as instructed and click the green Save button at the bottom of the page. Then click on Apply on the right adjacent to 'National 60+/70+ County Championship' under "Current Registrations"
8. Screen Shot 4 will now be displayed. Select Player Category 1 from the drop down list then click the green Next button
9. The final page as per Screen Shot 5 will now be displayed which requires a simple YES or NO answer to 5 questions. The standard answers would normally be YES, NO, NO, NO, NO.
There is also an optional box for any explanatory eligibility information.
Lastly click the green Save button

If you need to enter a Date of Birth it must to be in the format DD/MM/YYYY

The only mandatory data that Play Cricket insists must be entered is:

First Name
Surname
Date of Birth
Address Line 1
Post Code
Player Category (Enter 1)

All other details are purely optional though no doubt useful for your own purposes.

For Championship eligibility purposes it is very helpful if County of Residence is entered

Screen Shot 1

The screenshot shows a web browser window with the URL `hertsover50.play-cricket.com/site_admin/users?sfor=gdpr&sin=ln&role=&utype=&status=active&sub_role=null&category=undefined&dob_...`. The page title is "Herts 50+ club site administration".

At the top, there are navigation tabs: "Day to Day", "Site Management", "Set Up", "Reports & Downloads", "Uploads", and "Help Guides".

On the left side, there is a sidebar menu with the following items: "Admin Home", "Fixtures", "Results", "Emails", "Members" (expanded), "Member Database", "Inactive Members", "Player Nominations", "Objections Nominations", "League Orders", "League Invoices", "League Memberships", and "Find a".

The main content area is titled "Member Database". It features a search bar with the text "gdpr" and a dropdown menu set to "Surname". The "Role" dropdown is set to "All". Below the search bar, it indicates "1 record" and provides buttons for "Search" and "Download Members".

Below the search bar, there are three buttons: "Add New Member" (with a star icon), "Remove Role" (with a red background), and "Email" (with an envelope icon).

The main data table has the following columns: Name, ID, Email, Telephone, View, Player Stats, Email, Match, Edit Roles, and Select All. The table contains one record:

Name	ID	Email	Telephone	View	Player Stats	Email	Match	Edit Roles	Select All
Test Gdpr *	4878184								<input type="checkbox"/>

Below the table, there is a legend: "* = Unregistered User" and " = Match User".

Screen Shot 2

Play Cricket: Herts 50+ | hertsover50.play-cricket.com/site_admin/users/4878184/member_details

Herts 50+ club site administration | Contact System Helpdesk | Exit Administration | Logout

Day to Day | Site Management | Set Up | Reports & Downloads | Uploads | Help Guides

Admin Home | Fixtures | Results | Emails | Members | League Orders | League Invoices | League Memberships | Find a

Roles for Test Gdpr

Web Roles | Officials | Squad Players | League Registered Players | Messaging Groups

	Status	Start Date
Site Roles		
Member Of The Website	Active Registered (or linked) to the website in question.	04/02/2021
Administrator Role	Administrator roles can only be assigned to registered users	

Save | Cancel

if adding a player to be nominated to a league you can use squad roles so they can be easily found in your members database and by scoring programs.

Screen Shot 3

The screenshot shows a web browser window with the URL `hertsover50.play-cricket.com/site_admin/users/4878184/member_details?incomplete=false#tab_league_registered_players`. The page title is "Roles for Test Gdpr".

Navigation Menu: Day to Day, Site Management, Set Up, Reports & Downloads, Uploads, Help Guides.

Left Sidebar: Admin Home, Fixtures, Results, Emails, Members (Member Database, Inactive Members, Player Nominations, Objections, Nominations), League Orders, League Invoices, League Memberships, Find a.

Main Content Area:

- Roles for Test Gdpr** (Back button)
- Tabs: Web Roles, Officials, Squad Players, **League Registered Players**, Messaging Groups
- Form Fields:**
 - First name *: Test
 - Surname *: Gdpr
 - Gender: Male
 - Date of Birth *: 24/02/1970
 - Email:
 - Address *: test address
 - Address2:
 - Address3:
 - Town/City:
 - County:
 - Postcode *: AL5 6PL
 - Home Telephone:
 - Work Telephone:
 - Mobile Telephone:
- Current Registrations:**

Player categories are defined by each league and are entered as part of the nomination process

Name	Category	Status	Apply
National 60+/70+ County Championship Registered Player			Apply
- Other Registrations:**

League	Club	Status
No records found!		
- Photo:** A silhouette icon with an "Update Photo" button and the text "Current picture" below it.

Passport / Visa Type	<input type="text"/>	Explanation	<div style="border: 1px solid #ccc; height: 100px;"></div>
Place of birth	<input type="text"/>		
Date Last Entered UK	<input type="text"/>		
Planned date of entry to UK	<input type="text"/>		
Document Number	<input type="text"/>		
Expiry Date	<input type="text"/>		

If a visa type requires UK entry date, you can enter either the date last entered or the planned entry date if the player is joining for the forthcoming season

Screen Shot 4

The screenshot shows a web browser window with the URL `hertsover50.play-cricket.com/site_admin/player_nominations/4878184/player_category?league_id=8079`. The page title is "Herts 50+ club site administration". At the top, there are navigation links: "Contact System Helpdesk", "Exit Administration", and "Logout". Below this is a horizontal menu with tabs: "Day to Day", "Site Management", "Set Up", "Reports & Downloads", "Uploads", and "Help Guides".

The main content area is titled "Nominate Test Gdpr for National 60+/70+ County Championship" and includes a "Back" button in the top right corner. The form contains the following fields:

- Loan Player:** A dropdown menu with "No" selected and a green "Next" button to its right.
- Loan Expiry Date:** An empty text input field.
- Player Category *:** An empty dropdown menu.

Below the form, there is a section titled "Definition of Player Categories" with the following text:

The loan will automatically expire the day after the date entered above.

Category 1 A player qualified to play for England under the current ECB regulations.

Category 2 Contracted Player :- A player (capped or uncapped) qualified to play for England under the current ECB regulations and, currently, under contract to a First-Class County Club or MCC Young Cricketers. For the purposes of clarification, a contracted player is one who has a current full playing contract, a summer contract or a development (scholarship) contract but not an Academy contract (16-19 years)

Category 3 Overseas Player - A player not qualified to play for England under the current ECB regulations and is not exempt.

Category 3 Exempt This category is only available for selection by your league

Overseas Player (exempt) - A player not qualified to play for England under current ECB regulations, who is ordinarily resident in this country, and has been resident in this country for a period of 18 consecutive months, prior to the date of request for registration, and has not been out of the country for more than 35 days, consecutively, or 70 days, in total, during the previous 24 months. Any remuneration received from playing cricket must not be the main source of his income.

On the left side of the page, there is a vertical sidebar menu with the following items:

- Admin Home
- Fixtures
- Results
- Emails
- Members
 - Member Database
 - Inactive Members
 - Player Nominations
 - Objections Nominations
- League Orders
- League Invoices
- League Memberships
- Find a

Screen Shot 5

The screenshot shows a web browser window with the URL `hertsover50.play-cricket.com/site_admin/player_nominations/new_player_transfer?category=1405&expiry_date=&id=4878184&league_id=80...`. The page title is "Herts 50+ club site administration". The navigation menu includes "Day to Day", "Site Management", "Set Up", "Reports & Downloads", "Uploads", and "Help Guides". A sidebar on the left contains links for "Admin Home", "Fixtures", "Results", "Emails", "Members", "Member Database", "Inactive Members", "Player Nominations", "Objections Nominations", "League Orders", "League Invoices", "League Memberships", and "Find a". The main content area is titled "Nominate Test Gdpr for National 60+/70+ County Championship" and features a "Back" button. Below the title is a "Standard Nomination" section with the following questions and radio button options:

- Is this player registering before the deadline for their Player Category?
yes no not applicable
- Is this player currently on the Disciplinary List?
yes no
- Is this player on a child welfare list?
yes no
- Is this player on a debtors list?
yes no
- Is this player already registered?
yes no

Below these questions is a text area with the prompt "Do you wish to supply further information with this player's nomination?". At the bottom right of the form are "Save" and "Cancel" buttons.